

YoWoChAs

Outdoor Education Centre

Job Posting – Programme Technician

The Place:

The YWCA Edmonton - YoWoChAs Outdoor Education Centre provides educational and recreational programmes that facilitate respect for self, others and the environment. Programmes operate year-round on a 48 acre wooded site at Lake Wabamun, 80 km west of Edmonton. The centre offers facilities, equipment and expertise for leadership development (initiatives, high and low ropes courses, climbing wall), environmental education, outdoor pursuits (canoeing, kayaking, sailing, swimming, archery, cross-country skiing, ice-skating and snow shoeing) and learning outdoor living skills (shelter building, fire lighting, outdoor cooking, orienteering). The YWCA YoWoChAs Outdoor Education Centre is proud to be a part of a diverse community including educational institutions, youth groups, Girl Guides, Scouts, corporations, families, church groups, special interest groups and individual users.

Programme Technician:

Reporting to the Manager – YWCA YoWoChAs Outdoor Education Centre, The Programme Technician is an expert at delivering programmes, and has a high level of technical expertise in all the areas at YWCA YoWoChAs Outdoor Education Centre. As part of the senior management team, the Programme Technician will participate in programme evaluation, establishing programme development goals and ensuring all program areas meet current YWCA safety standards. The Programme Technician will also recruit, train and supervise programme staff, assist with the development new programme initiatives and ensure programme development goals are being achieved. The Programme Technician is responsible for summer camp specialty programmes including all leadership development programmes.

Thus, the Programme Technician plays a large role in all programme related functions at YWCA YoWoChAs Outdoor Education Centre, including:

- ✓ Programme Planning, Delivery, Evaluation and Development
- ✓ Programme Maintenance and Logistics
- ✓ Human Resources (staff hiring, training, evaluation)
- ✓ Administration
- ✓ Manage all programme areas including waterfront, land based and challenge courses/high ropes courses

Qualifications Required:

- ✓ Be a career oriented outdoor professional
- ✓ Posses experience and/or certification in the programme activities offered by YWCA YoWoChAs Outdoor Education Centre or willingness to obtain certification
- ✓ Posses a Diploma in Outdoor Recreation or a related field or equivalent years of experience
- ✓ Have proven supervisory skills (minimum one year, or two summers)
- ✓ Planning and delivery experience in outdoor programmes for a minimum of three years
- ✓ Challenge Course/High Ropes certification or experience
- ✓ A valid motor vehicle operators license
- ✓ Standard First Aid and CPR and Pleasure Craft Operators card

Notes:

- ✓ On site accommodations are required and a private house is provided
- ✓ A great, flexible working environment, supportive supervisor, evening and weekend work are required
- ✓ Starting salary range \$24,000 to \$26,000 per year, paid vacation and benefits
- ✓ Successful applicants will be required to submit a clear Criminal Record check and an Intervention record check

Apply with resume and three references to

Mr. Chris Wick, Manager

YWCA Edmonton – YoWoChAs Outdoor Education Centre

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