



YWCA Edmonton Job Description



Department: Camp Yowochas Title: Challenge Course Specialist Reports to: Director	Date Written: January, 1990 Last Revised: April, 2021 Revised By: Terry Konyi, Director
--	--

Qualifications Required:

- 18 years of age by commencement of camp program
- Current Standard First Aid & CPR
- Program delivery in a residential camp setting
- Challenge course instructor training/experience facilitating challenge course programs
- Comfortable working on all aspects of a high challenge course
- On site residence is a requirement of this position
- Evening and weekend work is a requirement, hours of work are usually 7:30am to 10:00pm
- A clear Criminal Record Check and a clear Intervention Record Check

Major Responsibilities:

The Challenge Course Specialist is responsible for supervising challenge course activities. In addition, they are responsible for assisting in the planning and leadership of base camp activities.

Position Duties:

- Ensure that challenge course standards (Alberta Camping Association, Association for Challenge Course Technology, etc) are maintained when the challenge courses are in use.
- Implement Camp Yowochas challenge course emergency procedures, as required.
- Assist with pre-service and in-service staff training on challenge course policies and procedures.
- Maintain the physical ropes course area on a daily basis in a clean, organized, and safe manner.
- Ensure all ropes equipment is in the appropriate locations and ready for use.
- Ensure ropes equipment is inspected and set up for use.
- Ensure ropes equipment is stored properly when not in use.
- Report any equipment damages or losses to Assistant Director.
- Remove all unsafe equipment from service until repaired.
- Assist in or complete equipment repairs as needed
- Log use of ropes equipment and challenge course elements daily

Other Duties:

- Assist other staff to plan and deliver challenge course programs
- Ensure campers are supervised
- Assist with planning and delivering all-camp programs as necessary
- Assist in the administration and maintenance of the centre as assigned
- Write a report on challenge course programs to be completed prior to the last week of summer camp.

All other duties as assigned.